

DETAILED EXPENDITURES

Scappoose Public Library
General Fund

	Historical Data			EXPENDITURE DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year 2025-26			
	Actual		Adopted Budget This Year 2024-25				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	First Preceding Year 2022-23	First Preceding Year 2023-2024								
1				MATERIAL AND SERVICES						1
2	4,967	5,736	6,000	2 Accounting Service/Bank Service Charges			6,000	6,000		2
3	9,150	6,690	7,500	3 Audit			7,500	7,500		3
4	41,635	42,582	41,850	4 Books			41,850	41,850		4
5	251	285	300	5 Budget			500	500		5
6	4,311	2,498	3,000	6 Cleaning and Maintenance			2,000	2,000		7
7	11,228	15,322	16,000	7 Computer Expense			14,000	14,000		8
8	-	2,430	3,000	8 Election			12,000	12,000		9
9		37	1,000	9 Furniture & Equipment+			1,000	1,000		10
10	7,604	9,565	11,500	10 Insurance			13,000	13,000		11
11	-	-	950	11 Landscape Maintenance			300	300		12
12	329	937	600	12 Legal Fees			500	500		13
13	6,286	6,261	7,500	13 Materials and Supplies			6,500	6,500		14
14	12,557	19,484	26,300	14 Public Programs			25,000	25,000		15
15	2,003	2,088	2200	15 OCLC			2300	2300		16
16	1,080	1,138	1,500	16 Professional dues			1,500	1,500		17
17	2,970	2,447	2,500	17 Periodicals			3,000	3,000		18
18	792	1,240	1,500	18 Postage			1,400	1,400		19
19	4,845	5,013	5,000	19 Summer Reading*			5,500	5,500		20
20	1	1	1	20 Rent			1	1		21
21	15,158	10,670	14,000	21 Service Contracts and Repairs			12,000	12,000		22
22	14,927	15,255	15,900	22 Utilities			15,900	15,900		23
23	50	-	1,000	23 Workshops			1,000	1,000		24
24	2,403	3,663	4,000	24 Telephone & Communications			4,000	4,000		25
25	142,547	153,342	173,101	25 TOTAL MATERIALS AND SERVICES			176,751	176,751		26
26				26 CAPITAL IMPROVEMENTS						27
27	278	278	3,000	27 Facility			8,000	8,000		
28				28 Transfer to Capital Reserve Fund						28
29	250,675	273,360	300,000	29 Personal Services	7		320,000	320,000		29
30				30 CONTINGENCY						30
31			44,000	31 Contingency Amount			50,000	50,000		31
32			44,000	32 TOTAL CONTINGENCY			50,000	50,000		32
	393,500	426,980	520,101	TOTAL EXPENDITURES			554,751	554,751		
33										33
34	262,457	275,139	180,899	34 UNAPPROPRIATED ENDING FUND BALANCE			224,249	224,249		34
35				35 TOTAL REQUIREMENTS						
	655,957	702,119	\$701,000				\$779,000	\$779,000		

*Include schedule of pay ranges

*formerly called Ready to Read.

+formerly called Office Furniture/Media Supplies